

**Liberty Township Board of Supervisors, Adams County, PA**  
**39 Topper Road, Fairfield, PA 17320**  
**January 5, 2026, Board of Supervisors Organization Meeting Minutes**

The Board of Supervisors of Liberty Township, of Adams County, met on Monday, January 5, 2026, at 6 PM at the Liberty Township Municipal Building, 39 Topper Road, Fairfield, PA 17320, for the annual reorganization meeting. The meeting was streamed live on Liberty Township's YouTube Channel.

**Present:** Walter Barlow, Robert Keilholtz, Chris Hill, Wendy Peck, and Terry DeWitt.

Temporary Chair Wendy Peck called the meeting to order at 6 PM and performed a roll call. Walter Barlow, Robert Keilholtz and Christopher Hill were all present.

Ms. Peck called for nominations to elect a chairman. Mr. Keilholtz moved to appoint Walter Barlow as Chairman for the Board of Supervisors. Mr. Hill seconded the motion. All voted yes, and the motion carried. Ms. Peck turned the meeting over to Chairman Barlow.

Mr. Barlow moved to appoint Robert Keilholtz as Vice Chairman for the Board of Supervisors. Mr. Hill seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint Wendy Peck as Secretary/Treasurer at the hourly rate of \$30.25. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint Jessica Ilko as Alternate Secretary/Treasurer at the hourly rate of \$24. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Keilholtz moved to appoint Walter Barlow as Roadmaster at an hourly rate to be set by the Elected Auditors. Mr. Hill seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint Robert Keilholtz as Part-Time Road Crew at an hourly rate to be set by the Elected Auditors. Mr. Hill seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint Chris Hill as Part-Time Road Crew on an as needed basis at a recommended \$24 per hour at an hourly rate to be set by the Elected Auditors. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow made a motion to appoint Terry DeWitt as full-time Police Chief at an hourly rate of \$32. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to set the rate for Administrative Secretary to the Police Department Jessica Ilko at \$24 per hour. Mr. Hill seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to set the Part Time Police Officer hourly rate for all currently employed officers Don Boehs, Kenneth Hassinger, Ryan Morris, Dan Gaskin at \$25.50. Mr. Hill seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint John Lisko as the Township Solicitor at the 2026 contract rate of \$160 per hour. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint John Lisko as Township Solicitor for the Planning Commission at the 2026 contract rate of \$160 per hour. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint Dethlefs, Pykosh & Murphy as Special Counsel at the 2026 contractual rate until they finish the cases that they are currently working on. Mr. Hill seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint the firm KPI as Township Engineer at the 2026 contractual rates. Mr. Hill seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint the firm KPI as Sewage Enforcement Officer at the 2026 contractual rate. Mr. Hill seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to hire and appoint Russ Harper as Zoning Code Enforcement Officer on an as needed basis at \$75 per hour for court cases as an employee of the Township. Mr. Hill seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint Mike Hartman and the firm Middle Department Inspection Agency out of Camp Hill as Zoning Officer at the 2026 contractual rate. Mr. Hill seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint Mike Hartman and the firm Middle Department Inspection Agency as Building Code Officer at the 2026 contractual rate. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to accept the resignation of Barb Ruppert from the Planning Commission Board. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint Sherri Kipe to fulfill the remainder of Barb Ruppert's term on the Planning Commission Member. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to re-appoint John George as Vacancy Board Charman. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to accept Tammi Knight as the Deputy Tax Collector for Liberty Township. Mr. Hill seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint York Adams Tax Bureau as Delinquent Per Capita Tax Collector. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint Wendy Peck as Chief Administrative Officer for all township pension plans. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to confirm the appointment of Smith Elliott and Kearns as Township Auditor for 2025 Audit. Mr. Hill seconded the motion. All voted yes, and the motion carried.

Mr. Barlow noted that there was a vacancy on the Liberty Township Board of Elected Auditors moved to confirm the appointment of Smith Elliott and Kearns as Township Auditor for 2025 Audit. Mr. Hill seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to name the depository for funds as ACNB and PLGIT. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to set the Treasurer and Alternate Treasurer bond at \$800,000 each. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

At 6:09 PM Mr. Barlow made a motion to end the Reorganization and start the regular meeting. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Respectfully submitted,



By Wendy Peck Secretary/Treasurer