

Liberty Township Board of Supervisors, Adams County, PA
39 Topper Road, Fairfield, PA 17320
January 14, 2026, Board of Supervisors ~~Road~~ Special Meeting Minutes

The Board of Supervisors of Liberty Township, Adams County held a public meeting on Wednesday, January 14, 2026, at 9 AM, at the Township Municipal Building located at 39 Topper Road, Fairfield, PA 17320. The meeting was streamed live on Liberty Township's YouTube Channel.

Present: Chairman & Roadmaster Walter Barlow, Vice Chairman Robert Keilholtz, Supervisor Chris Hill, and Secretary/Treasurer Wendy Peck.

At 9 AM Chairman Walter Barlow called the meeting to order.

Public Comments: None.

Supervisor Comments:

Mr. Hill stated that the board has been discussing a gap in the Township human resources program that needs addressed. He suggested the township could offer flexibility and health care to attract and keep the right talent. He stated that he was in favor of the township developing a program so that employees can have health insurance paid by the township.

Mr. Keilholtz stated that he agreed with the comments from Mr. Hill.

Mr. Barlow announced that the Board held an executive session on January 14, 2026, from 8:30-9 AM to discuss personnel issues and the hiring process.

New Business

Consider hiring Personnel: Mr. Barlow announced that an application was received from Dan Keller for the position of equipment operator for the Road Department. ***Mr. Barlow made a motion to hire Dan Keller for the position of full-time equipment operator with the conditions discussed in his interview at the rate of pay of \$26 per hour with a start date of January 19. Mr. Keilholtz seconded the motion. All voted yes, and the motion passed.***

Mr. Barlow announced that the township received a second applicant for a full-time position in the Road Department at \$26 per hour for a training road foremen. He stated that additional discussion was needed before consideration. The applicant had no interest in a part-time position. It was noted that no other applications had been received. The Board discussed the advertising efforts that had been made to fill the positions in the Road Department and how the staffing needs compare to other area municipalities. The discussion ended with an action item of building a staffing plan for 2027.

Benefits: The board discussed the need to offer health insurance benefits to employees to remain competitive as an employer. After careful consideration, ***Mr. Barlow made a motion for the township to cover 100% of the cost of employee medical insurance and 80% of the cost of employee spouse and dependent insurance for full-time employees who elect to sign up for the current insurance program offered by the township retroactive to January 1, 2026. Mr. Hill seconded the motion. All voted yes, and the motion passed.*** It was noted that the township currently had three full-time positions that qualify for the newly stated benefits and that the 2026 budget had funds allocated for employee benefits.

The board continued discussion regarding a plan to address staffing needs of the Road department.

Adjournment: ***At 9:40 AM, Mr. Barlow made a motion to adjourn the meeting. Mr. Hill seconded the motion. All voted yes and the motion passed.*** The next regular meeting of the Board of Supervisors is scheduled for February 4, 2026 at 6 PM.

Respectfully submitted,



By Wendy Peck, Secretary/Treasurer