

**Liberty Township Board of Supervisors
39 Topper Road, Fairfield, PA 17320**

**July 16, 2019
Workshop Meeting Minutes**

The Board of Supervisors of Liberty Township, Adams County, met Tuesday July 16, 2019 at 11 AM, at the Liberty Township Municipal Building, 39 Topper Road, Fairfield, PA 17320, for the regular monthly workshop meeting.

Present: Chairman John Bostek, Vice Chairman Bob Jackson, Supervisor Walter Barlow, Solicitor John Lisko; Roadmaster Brian Arentz, and Secretary/Treasurer Wendy Peck.

Mr. Bostek called the meeting to order at 11:02 AM

Public Comments: There were no public comments.

Supervisor Comments

- **Mr. Jackson** reported on the July 14 Electronics Recycling Event at Hamiltonban Township. He stated that 99 vehicles brought recycling. Area municipalities provided volunteers to assist with the unloading. Twelve people from MASA attended to represent Liberty Township. The next event will be held on October 12 from 8 AM – Noon. Mr. Jackson reported that he has been looking into the disability insurance for the Police Chief. He explained that the insurance is recommended by the Pension Plan Administrator RJ Hall to supplement the Pension Program. He went on to state that the previous insurance company we were using is no longer providing this service and the new quote is more than the budgeted amount. He gave details on why the rate was higher and stated that he needs additional information before making a recommendation. He is currently working with RJ Hall to find out more.
- **Mr. Barlow** had no comments.
- **Mr. Bostek** announced that he attended the Vigilant Hose Fire Department meeting in Emmitsburg last Tuesday with Chief Hansen and Officer Ammerman. He also spoke about Rabbit Transit, a company providing transportation to area seniors. He stated that they operate from donations and asked the Board to consider a donation. There was discussion about the cost of transportation, locations for drop off and pickup. Mr. Bostek said he would investigate it further.

Expenses: Mr. Barlow made a motion to approve the 07/03-07/16/19 invoices. Mr. Jackson seconded the motion. All voted yes, and the motion passed. Mr. Barlow made a motion to retroactively approve the payroll for 06/26-07/06/2019. Mr. Jackson seconded the motion. All voted yes, and the motion passed.

TOWNSHIP STAFF REPORTS

Road Department: Roadmaster Arentz stated that he was waiting to hear from Recon, the subcontractor for CE Williams, regarding scheduling. He said that he would like to start the culvert pipe replacement next week and asked Mr. Barlow when he would be available. Mr. Barlow stated they could discuss scheduling after the meeting. Mr. Bostek asked about Topper Road. Mr. Arentz reported that he would meet with AAA Paving soon to schedule.

Secretary/Treasurer: The Secretary reported that a complaint was received about a street sign missing at the intersection of Harbaugh Valley Road and Route 16. She stated that she replied to the complainant that the sign was in Hamiltonban Township and it was reported to them several months ago. The Supervisors agreed that that the sign is in Hamiltonban Township and it is their responsibility to replace it. Ms. Peck reported that she left several messages for Carroll Valley Borough following up on the execution of the Police Agreement. She went on to report that KPI has delivered 5 file boxes of SEO records and there are five more to be delivered. The temporary help was put on hold for two weeks and is scheduled to resume on July 22. She gave an update on the codification stating that General Code is scheduled to come by next week to scan the ordinance book. All documents have been provided to the DCED for the truck loan, an amortization schedule has been received and we can expect the loan documents in the next 30 days. She spoke to Gene Lata Ford and the new road department truck is scheduled to be delivered in late August. Ms. Peck distributed a draft preliminary 2020 budget for Liquid Fuels and the General Fund commenting that it included budget numbers provided by the Police Chief and the Roadmaster. She went on to state that she is working on the Capital Funds budget which will include paving the municipal building parking lot. Ms. Peck reported that the new smoke detectors were purchased but when installed the continuous beeping is still a problem. She reported that they will need to call an

electrician for the problem and will also obtain a quote to move the electric panel at that time. Ms. Peck reminded the Board that she is scheduled for jury duty August 5 – August 16.

OLD BUSINESS:

- **Planning Commission Chair Judy Hogan** reported that the Planning Commission is meeting that evening and will be working on two options for the campground ordinance, one for camping and one for campgrounds.
- Mr. Bostek stated that the Elected Auditors are scheduled to come in tomorrow and review the township finances.

NEW BUSINESS:

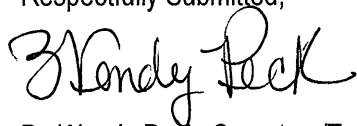
- **Police Chief Disability Insurance Quote** – It was noted that this was discussed earlier in Mr. Jackson's comments. Mr. Bostek asked the Secretary to forward any information that RJ Hall provided on the Police Chief disability insurance to the Supervisors for review.

Executive Session: At 11:21 AM Mr. Bostek stated that the Supervisors would go into an Executive Session with Mr. Lisko to discuss the Treasurer Bond Claim and would return to adjourn the meeting.

At 11:26 AM the Supervisors returned from Executive Session and Mr. Bostek stated that they discussed the Treasurer Bond Claim and no new information was brought forward.

Adjourn: At 11:27 AM Mr. Barlow motioned to adjourn the meeting. Mr. Jackson seconded the motion. All voted yes, and the meeting was adjourned. The next Board of Supervisors meeting will be held on Wednesday August 7, 2019, at 7:30 PM at the Township Municipal Building.

Respectfully Submitted,



By Wendy Peck, Secretary/Treasurer

**Liberty Township, Adams County, PA
Board of Supervisors Workshop
39 Topper Road, Fairfield, PA 17320**

July 16, 2019 - 11 AM

AGENDA

This meeting is being video recorded.

- 1) Call to Order/Roll Call
- 2) Public Comments
- 3) Supervisor Comments
- 4) Expenses:
 - a) Invoices 07/03 -07/16/19
 - b) Payroll 06/23-07/06/19 (retroactive approval)
- 5) Township Staff Reports
 - a) Road Department
 - b) Secretary/Treasurer
- 6) Old Business
- 7) New Business
 - a) Police Chief Disability Insurance Quote
- 8) Adjournment

LIBERTY TOWNSHIP MEETING SIGN-IN SHEET

BOARD OF SUPERVISORS WORKSHOP MEETING

Meeting Date: 07/16/2019

39 Topper Road, Fairfield, PA 17320

Time: 11 AM

	Name	Street Address	E-Mail
1	<i>Wade Meyer</i>	<i>Friends Creek</i>	
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