

**Liberty Township Board of Supervisors
39 Topper Road, Fairfield, PA 17320**

**August 20, 2019
Workshop Meeting Minutes**

The Board of Supervisors of Liberty Township, Adams County, met Tuesday August 20, 2019 at 11 AM, at the Liberty Township Municipal Building, 39 Topper Road, Fairfield, PA 17320, for the regular monthly workshop meeting.

Present: Chairman John Bostek by telephone, Vice Chairman Bob Jackson, Supervisor Walter Barlow, Solicitor John Lisko; Roadmaster Brian Arentz, and Secretary/Treasurer Wendy Peck.

Mr. Jackson called the meeting to order at 11 AM.

Public Comments: There were no public comments.

Supervisor Comments

- **Mr. Barlow** had no comments.
- **Mr. Jackson** reported that he attended a FREMA (Fairfield Regional Emergency Management Association) meeting and they were asking for a list of on-call personnel for each municipality. He stated that any citizen could volunteer and it was not limited to elected officials. He also attended the AC-COG (Adams County Council of Governments) meeting that morning. The AC-COG 10th Anniversary meeting will be held on Thursday, August 22, at 8:30 AM at the 911 Center. The AC-COG Legislative Committee reviewed upcoming legislation and discussed local police use of radar. Mr. Jackson noted the Executive Session for the Middle Creek Tax Appeal listed on the agenda and stated that he would prefer to discuss the topic in public if allowed. He asked the Solicitor to comment. Mr. Lisko gave an overview of the situation with the tax assessment appeal filed by Freedom Township for Tax Parcel 25D16-0007---000. The property was formerly owned by Middle Creek Bible Church and was tax exempt. It was recently purchased by Alan Trider and is no longer exempt. The property is in both townships but is taxed in Liberty Township. Freedom Township is asking that it be taxed in Freedom Township.
- **Mr. Bostek** commented about the Executive Session.

Expenses: Mr. Barlow made a motion to approve the 08/08-08/20/19 invoices. Mr. Jackson seconded the motion. All voted yes, and the motion passed. Mr. Barlow made a motion to approve the payroll for 08/04-08/17/2019. Mr. Jackson seconded the motion. All voted yes, and the motion passed.

TOWNSHIP STAFF REPORTS

Road Department: Mr. Jackson asked the Roadmaster about a recent purchase listed on the receipt as "hydraulic water". The Roadmaster responded that the purchase was for hydraulic cement. Roadmaster Arentz stated that the Tar and Chip on Topper Road and paving of Liberty Hall Road and Stoops Road was complete. He reported that he is looking for someone to do the shoulder work along the recently paved roads. He also stated that he received several complaints about Liberty Hall Road and repaired a few driveways along Liberty Hall Road because of the complaints. Mr. Arentz reported that the backhoe needed new tires and there is \$2500 in the budget for vehicle and equipment maintenance. He received a quote from Mar-Bar for \$1450 but it may be more if a tube is needed. He also reported having issue with lights on the white dump truck. He did not receive a call back from Patterson, but he took it to Gettysburg Transmissions and they ordered a relay. Mr. Arentz reminded the Board that he will be on vacation from September 13-22 and asked Mr. Barlow if he could give his contact information to County Control as a backup. Mr. Barlow agreed. Mr. Jackson asked for more detail about the work on Liberty Hall Road and the Roadmaster gave more detail. Mr. Barlow made a motion to give Brian Arentz permission to purchase the backhoe tires from Mar-Bar. Mr. Jackson seconded the motion. All voted yes, and the motion passed.

Secretary/Treasurer: The Secretary reported that the recent \$61,937.59 check from the bond company was deposited in to the ACNB General Fund bringing the current balance is \$156,838. She asked the Board to consider moving \$75,000 from the ACNB General Fund to the PLGIT General Reserve Fund. Mr. Jackson made a motion to transfer \$75,000 from the ACNB General Fund to the PLGIT General Reserve Fund. Mr. Barlow seconded the motion. All voted yes, and the motion passed.

OLD BUSINESS:

- **Treasurer Bond Claim** – It was noted that this would be discussed in Executive Session.
- **Police Chief Disability Insurance Quote** – Mr. Jackson reported that he was working with RJ Hall on the Police Chief Disability Insurance quote and explained what the insurance covered and its relation to the Pension Plan. He stated that the most recent quote was for \$1909 per year. Mr. Jackson made a motion to accept the quote and purchase the Police Chief Disability Insurance. Mr. Barlow seconded the motion. All voted yes, and the motion passed.

NEW BUSINESS:

- Complaint regarding Tree Damage to Automobile – **Tina Woodward 4 Kelly Trail** was present at the meeting. She had asked if the Township would cover the costs of her car rental and insurance deductible from a tree that fell on her car recently. Mr. Jackson expressed sympathy for the incident but explained that the Township does not cover costs for these acts of nature.
- Consider a motion to award Electrical Work Bid – The Board reviewed bids from Heflin Electric, Hull Electric and RV electric to service the existing smoke detectors and to move the electrical panel so it is accessible outside of the police station. Mr. Jackson made a motion to accept the bid from Hull Electric. Mr. Barlow noted that the Heflin Electric had the lowest bid. After review and discussion, it was decided that the quotes were not consistent and more information was needed before voting. Mr. Barlow agreed to contact the electricians and get a more standard quote. Mr. Jackson's original motion died for lack of a second. Mr. Jackson moved to table the vote on awarding the electrical bids. Mr. Barlow seconded the motion. All voted yes, and the motion passed.
- Consider a motion to award Security Camera Installation – The Board reviewed two price quotes to install the remaining outdoor security cameras. Total Tech Solution quoted \$1,020 and Advanced Tel Sec quoted \$1,485. Mr. Jackson made a motion to accept the bid from Total Tec for \$1,020. Mr. Barlow seconded the motion. All voted yes, and the motion passed.

Executive Session: At 11:36 AM Mr. Jackson announced that the Supervisors would go into an Executive Session with Mr. Lisko to discuss the 25D16-0007---000 Middle Creek/Trider Property Tax Appeal and the Treasurer Bond Claim and stated that further business may take place when the meeting resumes.

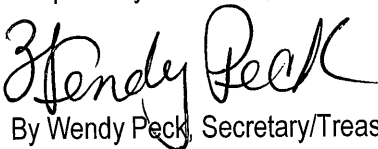
At 11:36 AM Roadmaster Brian Arentz left the meeting.

At 12:10 PM Chairman John Bostek left the meeting.

At 12:13 PM the Supervisors returned from Executive Session and Mr. Jackson stated that they discussed the Treasurer Bond Claim and the matter concerning the tax appeal for Parcel 25D16-0007---000 Middle Creek/Trider. Mr. Jackson made a motion to ask Solicitor Lisko to appear on behalf of Liberty Township for the tax appeal for Parcel 25D16-0007---000 Middle Creek/Trider. Mr. Barlow seconded the motion. All voted yes, and the motion passed. Mr. Jackson made a motion to permit Mr. Lisko to look for an attorney with experience in employee theft cases to give an opinion on pursuing matters regarding the former Treasurer. Mr. Barlow seconded the motion. All voted yes, and the motion passed. Mr. Lisko stated the intention was to have the attorney meet with himself, Mr. Mills and all three Supervisors in executive session sometime after the first meeting in September.

Adjourn: At 12:15 AM Mr. Jackson motioned to adjourn the meeting. Mr. Barlow seconded the motion. All voted yes, and the meeting was adjourned. The next Board of Supervisors meeting will be held on Tuesday, September 3, 2019, at 7:30 PM at the Township Municipal Building.

Respectfully Submitted,



By Wendy Peck, Secretary/Treasurer